

Old Forge Library  
Board of Trustees  
March meeting: March 11, 2021

Present:

Kate Bartlet, Mary Ellen Denio, Judy Ehrensbeck, Jennifer Hartsig, Kelly Hunkins, Mona Lincoln, Liz Lorentzsen, Joseph Rintrona, Kathy Rivet, and Linda Weal

Absent:

Dave Berkstresser, Kirsten Down

Meeting called to order:

5:35 PM by Kelly Hunkins

Approval of minutes from last meeting:

Motion made by Jennifer Hartsig  
Seconded by Joe Rintrona  
Approved

Approval of treasurer's report:

Motion made by Jennifer Hartsig  
Seconded by Kathy Rivet  
Approved and entered into the minutes

Director's report:

- All RB Digital usage is now reported in Overdrive.
- There have been some issues with Hoopla, but we are back up and running
- Volunteers are needed for the Easter Egg Hunt on April 3, 2021. Hoping to have over 1000 eggs for children to find.
- Results of the recent patron survey have been compiled and shared. Overall, the library received a very favorable rating from our users. Some of the information was used to develop the strategic plan.
- Linda attended a library advocacy event in Albany. She spoke on behalf of regional libraries and the importance of our library, especially in the pandemic. Her presentation was very well received by Assemblyman Smullen and Senator Tedisco's representative.
- We have signed up for the 211 Telemedicine initiative, and our library will be able to serve as a site for telehealth.
- Linda wanted to express her thanks to the staff, especially acknowledging all they have done to put craft bags together and grab 'n gos for our patrons. Their work is much appreciated.
- The final NYSCA report has been completed.
- All programs will be scheduled for outdoors until September, at least. In the event of rain, events will move inside if feasible.
- Friends are planning some fundraisers for this spring and summer, including a virtual "Cooking with a Friend" show with local chefs. More details will follow as they continue planning.

Old Business:

- The Pandemic draft plan has been completed and was presented to the Board for approval. After some discussion, Jennifer Hartsig made a motion, seconded by Mona Lincoln to approve the plan as presented. The motion passed unanimously.
- The 5-year Strategic Plan was presented to the Board for approval. After some suggested revisions, Mona Lincoln made a motion to approve the plan as revised. Joe Rintrona seconded the motion and it was passed unanimously.

- The Finance Committee met and revised the financial policies. After discussion and some explanation of the revisions, Mona Lincoln made a motion to approve the revised financial policies. The motion was seconded by Kathy Rivet and was approved unanimously with one typo needing correction.
- The satellite food pantry is up and has seen some use. There was a slight situation the first day it was available, but that has been resolved and things seem to be going well since then.
- Joe Rintrona has been working on the moisture problem in the attic, and he also reported on the progress of the fencing and basement projects. The Building Committee will meet in April to set up a timeline for completion of the projects.

New business:

- Linda is applying for a grant that could allow us to purchase a commercial tent that could allow us to have all events outside, rain or shine. The estimated cost of purchase, installation and storage would be about \$8000.
- The Board has received many donations in memory of Judy Slater. The Board will consider how best to use the donations and honor Mrs. Slater.

Adjournment at 6:25 PM:

Motion made by Mona Lincoln  
Seconded by Jennifer Hartsig  
Approved

Next meeting:

April 8, 2021 at 5:30 PM

Respectfully submitted,

Judy Ehrensbeck  
Recording Secretary  
March 11, 2021