

Director's Report February 10, 2022

January 2022 Statistics

- New users: 8
- Computer users: 27
- Wireless: 221
- Website Page Views: 1103
- Online Renewal: 25
- Circulation: 699
- Sent in for Holds: 257
- Overdrive E-Audio Circulation: 75
- Overdrive magazines: 15
- Overdrive E-Books: 221
- Lakeside: 50
- Hoopla: 64 - \$124
- Monthly circulation: 1381
- Holds entered: 183
- Holds received: 134
- Items added: 73
- Items discarded: 353 (mostly periodicals)
- Print/non-electronic collection: 19,811

What happened here?

<u>Date</u>	<u>Program</u>	<u>Attendance</u>
1/14&1/15	MLK Day Grab n Go	27 bags
1/21	Deadline Poetry & Art	118 Art + 51 Poems
1/31	Monday Night Book Group	7
2/1	Friends Meeting	9
2/1	St. Brigid's Day food workshop collaboration	19
2/2	Zoom craft – heart cardstock box	14
2/4	Storytime/Toddler Time	14/10=24
2/4	Paranormal Presentation	16
2/9	Zoom craft – felt pinecone	

Upcoming

<u>Date</u>	<u>Program</u>	
Fri/Sat 2/11-12	Valentine Grab N' Go	48 bags made
Fri 2/11	Toddler Time/Story Time	10:15 am
Tues 2/15	Community Wellness Forum/Roundtable	1:00 pm
Thurs 2/10	Next Board Meeting	5:50 pm
Wed 2/16	Zoom Craft: Pom Pom Pen	5:00 pm
Thurs 2/17	SHP Training	9:00 am and 5:30 pm
Fri 2/18	Toddler Time/Story Time	10:15 am
Fri/Sat 2/18-19	Friends Bookmart	during library hours
Tues 2/22	SHP Training	10:00 am
Wed 2/23	Zoom Craft: Felt Calla Lily	5:00 pm
Fri 2/25	Toddler Time/Story Time	10:15 am
Mon 2/28	Book Group	6:30 pm
Tues 3/1	Friends of the Library Meeting/Hang Poetry & Art	10:00 am/11:00 am
Fri 3/4	Toddler Time/Story Time	10:15 am
Wed 3/9	Poetry & Art Reception	5:30 pm

What got done/What we've been doing:

- “Special features” bookcase is a hit. Round two was Pulitzer Prize winners.... next up: Wish List items.
- \$50 donation from CAA – because of Herkimer County’s refusal to increase our funding 3%. (\$47.73)
- Poetry & Art judging: Art complete. Finishing up Poetry.
- Wed 2/9: Phone meeting about solstice w/Joe Bruchac...Native American program. Potentially funded by a new (surprise) library grant from the Community Foundation.
- Director’s portion of Annual Report complete 2/8/22. Treasurer to fill in the financial information.
- Resumed in-person early childhood programs for the first time since the pandemic.
- Additional of peel-off “New” stickers for new materials.
- **Building/Grounds Activity:**
 - Chimney repair scheduled for April.
 - Window installation scheduled for May.
 - Upstairs bathroom toilet replacement soon – toilet ordered (comfort height)
 - Insulation installed MLK Day and following day – that is how the toilet froze and broke. When the plumbing repair is complete, we will replace the ceiling tiles that were affected by the leak. (Replacement tiles are currently in basement.)
 - Electrical issues addressed with emergency light – Mike Hunkins replaced the battery. He is working to find help from an electrician for the fixture in stairwell.
 - Building Committee will do Spring and Fall building checks to help transition between seasons.

To do and to discuss:

- **SHPT:** Sexual Harassment Prevention Training dates 2/17 and 2/22. Reminder: all Board and staff must take it every year. (Sorry.)
- **Farmer’s Market** has been asked to leave their current location. Conversation with Living ADK (Cap-21) and Library and Nicolls to see if it can be moved to our grounds. Because it would have to go before the Planning Board, we need to vote to support or reject this idea.
- **Maintenance:** Eric’s availability is not the same as in winter 2020/2021. He has suggested re-posting his position. The most immediate concern is snow removal/shoveling, and the long-term focus would be to keep the building maintained in a pro-active manner. (A return to weekly building checks.)
- **Grant Update:**
 - Planning an application to Cloudsplitter Foundation for funding the remainder of the balance of the windows/insulation projects. Just under \$18,000. Deadline: March 15. Will shoot for a March 1 in-house deadline.

- Community Foundation Grant Due February 18. Depending on the outcome of the Bruchac call, I plan to submit a request for \$2000.
- AARP Community Challenge Grant. Deadline: March 22. Application may help to enhance the garden renovation budget. The goal is to create community space for seniors. I would like to apply for funding the paths which will be wide & safe and ADA compliant. (Very hard to understand how much of a long-shot we are.)

PROJECT TYPES

AARP will prioritize projects that support residents age 50 and over, are inclusive, address disparities, directly engage volunteers and aim to achieve one or more of the following outcome areas:

- Create vibrant public places that improve open spaces, parks and access to other amenities.

- **Friends update:**

- Tote bags are on sale in the library via cash/check. \$20 donation.
- Friends organizing their documents for future storage.
- Planning a President's Day Weekend Bookmart.
- Will help to hang the Poetry & Art on March 1, following their meeting.

- **Garden Project Updates:**

- Meeting held Wednesday 2/2 with George Aspinall, Luke Nicholas, Al Down, Lori Zellweger, Dave Berkstresser, Joe Rintrona, Linda Weal.
- Main takeaways:
 - Gazebo to be opened up, enhanced by removal of railings.
 - Shed to be relocated and repurposed as a reading nook; will move to the Ace side of the fence.
 - Space for 4 additional nooks will be considered. These would be small personal spaces with seating or a table.
 - Small path from the sidewalk (Crosby Blvd.) to be added to the plan
 - Seating without a back (a wide bench) to be added in a curved shape near the large leaning tree.
 - Some of the lilacs to be replaced with varieties of lilacs more inclined to thrive.
 - Paths are expensive. A clay paver path (brick) is going to be roughly \$20,000 if the work is done with Aspinall.
 - Water will be added and we will gain 2-3 spigots.
 - Electricity will be added for charging stations and potential lighting for paths.
 - We can expect a new drawing with some pricing as the next step. (Also to help with the AARP grant.)
 - There are paving samples at the library available to view.
 - There were many discussions after the meeting about alternative paving/path options.
- Utilities survey complete - all garden excavation can be done safely.