

## Director's Report March 10, 2022

### February 2022 Statistics

- New users: 9
- Computer users: 31
- Wireless: 194
- Website Page Views: 1145
- Online Renewal: 13
- Circulation: 786
- Sent in for Holds: 229
- Overdrive E-Audio Circulation: 70
- Overdrive magazines: 28
- Overdrive E-Books: 140
- Lakeside: 50
- Hoopla: 67 - \$106
- Monthly circulation: 1370
- Holds entered: 175
- Holds received: 169
- Items added: 72
- Items discarded: 25
- Print/non-electronic collection: 19,858

### What happened here?

<u>Date</u>	<u>Program</u>	<u>Attendance</u>
2/9	Zoom craft – felt pinecone	10
2/11-12	Valentine Grab N' Go	48 bags made
2/11	Toddler Time/Story Time	14/10=24
2/15	Community Wellness Forum/Roundtable	27 attendees
2/16	Zoom Craft: Pom Pom Pen	3
2/17	SHP Training                      2 sessions	12 + 5 = 17
2/18	Toddler Time/Story Time	14/7=21
2/18-19	Friends Bookmart	20
2/22	SHP Training	19
2/23	Zoom Craft: Felt Calla Lily	8
2/25	Toddler Time/Story Time	14/15=29
2/28	Book Group	7
3/1	Friends of the Library Meeting/Hang Poetry & Art	7
3/4	Toddler Time/Story Time	Toddler Time cancelled ST: 5 kids/3 adults=8

### Upcoming

<u>Date</u>	<u>Program</u>	
Wed 3/9	Poetry & Art Reception	5:30 pm
Fri 3/11	Last Winter Story Hour Session/Toddler Time	10:15 am
Fri/Sat 3/11-12	St. Patricks' Grab N' Go	48 bags made
Mon 3/21	Seed, Soil & Syrup w/community groups	4 pm
3/24-3/28	Linda out of Library	
Mon 3/28	Book Club	6:30 pm
Tues 3/29	Karen's last day – gone for one month - Noreen filling in	
Thurs 3/31	Women in Jazz Zoom	7:00 pm

Mon 4/4	Chimney repair begins	
Tues 4/5	Friends Meeting	10:00 am
Wed 4/13	Easter Egg Dying	5:00 pm
Thurs 4/14	Board Meeting	5:30 pm

### What got done/What we've been doing:

- "Special features" bookcase features commonly banned and challenged books.
- Staff meeting 3/7/22
- Preparing for Poetry & Art reception 3/9 at 5:30 pm. Tim Leach no longer emcee due to death in the family.
- Up to 193 Instagram followers – maintaining the account in house.
- Hung and repeatedly rehung the Poetry & Art exhibit – they fall off the wall all the time.
- Partnership with Goodsell Museum for Thursday Adirondack Author/History lectures at the library in July & August.
- Filling in Spring and Summer calendars – trying to coordinate programs with upcoming construction
- Changes to COVID safety protocol go in effect March 12. Masks will no longer be required. Instead the library will become "mask-friendly" to indicate that staff/patrons who want to wear them are welcome to. The doorbell will be eliminated. The saran wrap on the public computers will be eliminated. Other protocols have been evaluated and will continue for now, and will be re-evaluated monthly. Staff temperature checks will likely be eliminated 3/17 as the Hero Act expires
- **Building/Grounds Activity:**
  - Sheetrocking in apartment 3/2. Disabled a smoke alarm. REM alarm system called Linda at 8 am. Continued 3/3. Not complete at time of report.
  - Upstairs toilet replaced and repaired. Ceiling tiles on first floor are replaced. Thanks to Dave and Joe!
  - New leak. Water came in ceiling, near public printer. Public printer full of water. 3/7. Joe went and knocked much ice off of roof, and fiddled with some faulty flashing.
  - Need a discussion about cleaning/maintenance services.
  - Chimney repair scheduled for early April.
  - Window installation scheduled for May.
  - Electrical issues: still need the attention of an electrician for the fixture in stairwell.
  - Building Committee will do Spring and Fall building checks to help transition between seasons.

## To do and to discuss:

- **SHPT:** Sexual Harassment Prevention Training dates 4/19 and 5/19. Reminder: all Board and staff must take it every year. (Sorry.)
- **Farmer's Market** has chosen North Street Location.
- **Maintenance:** Updates on search.
- **Grant Update:**
  - Cloudsplitter Foundation for funding the remainder of the balance of the windows/insulation projects \$17,006 submitted 2/26.2022. Will be on agenda for 4/18 meeting, and will be notified by last week in April.
  - Community Foundation Library Mini-Grant submitted February 15 for \$2000. Received!!!! 3/7/21. For Bruchac solstice program including storytelling, rattle-making and bonfire. Joe & Jim Bruchac.
  - Completed corrections to NYS Library Construction Grant. 3/3/2022
  - AARP Community Challenge Grant. Applied 3/4/2022. \$32,261, the price of the main walkways in the Aspinall garden quote. Applied for funding the paths which will be wide & safe and ADA compliant. Notifications via email in May.
  - Community Foundation March 2022 Grant Round Application begun. Maximum ask of \$10,000 – Applying for \$10,000 toward garden project Fieldstone Seat Wall Around Tree – total project cost is quoted at \$11,305 for the seat
- **Friends update:**
  - Hung the Poetry & Art on March 1, following their meeting.
  - Have sold 26 bags \$520 total. Already broke even around \$380. All additional sales are additional profit.
  - Earned \$107 at President's Day Weekend Bookmart.
- **Garden Project Updates:**
  - New drawing and itemized landscape proposal quote received 2/24/2022. Breakdown listed below.