Old Forge Library
Board of Trustees
March meeting: April 14, 2022

Present:
Kate Bartlet, Dave Berkstresser, Jennifer Hartsig, Mona Lincoln, Linda Martin, Joseph Rintrona, Kathy Rivet, and Linda Weal

Excused: Judy Ehrensbeck, Kelly Hunkins, Liz Lorentzsen

Meeting called to order:
5:33 PM by Dave Berkstresser

Approval of minutes from last meeting:  
Motion made by Jennifer Hartsig
Seconded by Mona Lincoln
Approved

Approval of treasurer’s report:
Motion made by Kate Bartlet
Seconded by Linda Martin
Approved and entered into the minutes

Financial Committee: Investment Policy Presented for Approval
Motion by Linda Martin
Approved

Financial Committee: Financial Policies Presented for Approval
Motion by Joe Rintrona
Approved

Director’s report:
- Social Media following is growing.
- Linda to attend Leadership retreat through NYSCA and NYCON 4/20-22.
- Apartment sheetrock finished; painting and re-furnishing to occur this month.
- Linda continues to follow up with contractors for windows, chimney, garden project.
- Women in Jazz program to be rescheduled following presenter’s health emergency.
- Updated board on plans to order new Eco-Tank printer for staff and move current staff printer to public area. Mid-York will need to install & update wireless printing.
- Updated board on several grants that are in review and a couple with upcoming deadlines.
- Reviewed upcoming spring programs.
- Friends helpful with several spring programs, new step ladders & eager to support library’s financial needs once grant awards are known.

Old Business:
- Building Committee: Discussion of cleaning/maintenance roles:
  - Met with two highly qualified sub-contractors to fill cleaning position and building check/maintenance needs.
  - Board encouraged Linda to proceed with these arrangements.
  - Board approved monetary gift to current cleaner as thanks for years of service to the library.
- Linda received quote for downstairs flooring; encouraged board to think of other needs for potential construction grant projects (up-to-date security cameras; smart thermostats).
- Garden Project update given- Linda hopeful for paths this construction season.
New business:
- Nominating Committee: Sarah Terpening willing to join board; Kathy to follow up.
- Brief discussion on security issues for library, including entry points. Building committee to follow up with recommendations (potential project for construction grant).
- Linking Lives scheduled for 4 weeks in May with plans to combine grades 1 & 2 in program; adult volunteers needed.

Adjournment at 6:56 PM:
   Motion made by Kate Bartlet
   Seconded by Kathy Rivet
   Approved

Next meeting:
May 12, 2022 at 5:30 PM

Respectfully submitted,

Jennifer Hartsig
Corresponding Secretary
April 14, 2022