

Old Forge Library  
Board of Trustees  
March meeting: April 14, 2022

Present:

Kate Bartlet, Dave Berkstresser, Jennifer Hartsig, , Mona Lincoln, Linda Martin, Joseph Rintrona, Kathy Rivet, and Linda Weal

Excused: Judy Ehrensbeck, Kelly Hunkins, Liz Lorentzsen

Meeting called to order:

5:33 PM by Dave Berkstresser

Approval of minutes from last meeting:

Motion made by Jennifer Hartsig  
Seconded by Mona Lincoln  
Approved

Approval of treasurer's report:

Motion made by Kate Bartlet  
Seconded by Linda Martin  
Approved and entered into the minutes

Financial Committee: Investment Policy Presented for Approval

Motion by Linda Martin  
Approved

Financial Committee: Financial Polices Presented for Approval

Motion by Joe Rintrona  
Approved

Director's report:

- Social Media following is growing.
- Linda to attend Leadership retreat through NYSCA and NYCON 4/20-22.
- Apartment sheetrock finished; painting and re-furnishing to occur this month.
- Linda continues to follow up with contractors for windows, chimney, garden project.
- Women in Jazz program to be rescheduled following presenter's health emergency.
- Updated board on plans to order new Eco-Tank printer for staff and move current staff printer to public area. Mid-York will need to install & update wireless printing.
- Updated board on several grants that are in review and a couple with upcoming deadlines.
- Reviewed upcoming spring programs.
- Friends helpful with several spring programs, new step ladders & eager to support library's financial needs once grant awards are known.

Old Business:

- Building Committee: Discussion of cleaning/maintenance roles:
  - Met with two highly qualified sub-contractors to fill cleaning position and building check/maintenance needs.
  - Board encouraged Linda to proceed with these arrangements.
  - Board approved monetary gift to current cleaner as thanks for years of service to the library
- Linda received quote for downstairs flooring; encouraged board to think of other needs for potential construction grant projects (up-to-date security cameras; smart thermostats).
- Garden Project update given- Linda hopeful for paths this construction season.

New business:

- Nominating Committee: Sarah Terpening willing to join board; Kathy to follow up.
- Brief discussion on security issues for library, including entry points. Building committee to follow up with recommendations (potential project for construction grant).
- Linking Lives scheduled for 4 weeks in May with plans to combine grades 1 & 2 in program; adult volunteers needed.

Adjournment at 6:56 PM:

Motion made by Kate Bartlet

Seconded by Kathy Rivet

Approved

Next meeting:

May 12, 2022 at 5:30 PM

Respectfully submitted,

Jennifer Hartsig

Corresponding Secretary

April 14, 2022