

Director's Report October 13, 2022

September 2022 Statistics

- New users: 16
- Computer users: 100
- Wireless: 220
- Website Page Views: 1508
- Online Renewal: 25
- Circulation: 1180
- Sent in for Holds: 285
- Overdrive E-Audio Circulation: 113
- Overdrive magazines: 3
- Overdrive E-Books: 164
- Hoopla: 75 - \$134.38
- Monthly circulation: 1820
- Holds entered: 166
- Holds received: 153
- Items added: 120
- Items discarded: 6
- Print/non-electronic collection: 20,459

What happened here?

<u>Date</u>	<u>Program</u>	<u>Attendance</u>
9/9	Garden Club Plant Sale	80
9/13	Greg Dwyer Focus Program	4
9/15	Patti Engelbrecht Book Signing	41
9/20	Voter Registration Day	0
9/22	Equinox (collaborative)	8
9/22	Linda Potluck B-day party	70
9/23	Book Mart set-up	6
9/24	Friends Book Mart	\$278
9/26	Book Group	6
9/29	Suzanne Schnittman Author Talk	14
10/4	Friends Annual Meeting	12
10/4	Garden Club	13
10/7	Meditation w/Trees	8
10/7	Exhibit Reception	12

Upcoming

<u>Date</u>	<u>Program</u>	
Thurs 10/13	Board Meeting	5:30 pm
Fri 10/14	Toddler Time	10:15 am
Fri 10/14	Story Time	10:15 am
Fri 10/14	Staff at Keen Kitchen for Noreen send-off	5:30 pm
Tues 10/18	Hammer Dulcimer Concert/Demo	4:00 pm
Thurs 10/20	Linking Lives	2:15 pm
Fri 10/21	Toddler Time	10:15 am
Fri 10/21	Story Time	10:15 am

Fri/Sat 10/21&22	Grab N' Go	library hours
Mon 10/24	Book Group	6:30 pm
Thurs 10/27	Linking Lives	2:15 pm
Fri 10/28	Toddler Time	10:15 am
Fri 10/28	Story Time	10:15 am
Fri 10/28	Herk Co. Office for the Aging public hearing	10:15 am
Mon 10/31	Trick-or Treat	evening
Tues 11/1	Friends Meet	10:00 am
Wed 11/2	Craft Night Snowman from Socks	5:00 pm
Thurs 11/3	Galen – Women in Jazz – Zoom	5:00 pm
Fri 11/4	Toddler Time	10:15 am
Fri 11/4	Story Time	10:15 am
Mon 11/7	Help w/Medicare, Will Basile	11 am – 1 pm
Tues 11/8	Help w/Medicare, Will Basile	5-7 pm
Wed 11/9	Craft Night Pom Pom Ornament	5:00 pm
Thurs 11/10	Next Board Meeting	5:30 pm

Exhibits

- October 7 – November 5: Tracy Genovese Photography
- Mid November-December: Rome Art Association

What got done/What we've been doing:

- **Noreen's Last Day was 10/4. She served the library for 5 years. We are grateful for her service, and will miss her.**
- **Linda and Kate conducted interviews with 7 applicants for circulation positions. Two new library employees will start next week.**
 - Sarah Bolton: Monday 10-2, Tuesday 4-7, Wednesday 4-7, Friday 10-4
 - Chris Widay: Thursday 4-7, Saturday 10-2
- **Planning Winter Schedule**
- **Community Read Project progressing slowly. View to offer Gould Hall as in-kind donation/partner.**
- **Creative Bug service is live 10/15.**
- **Dial-A-Story is live. Looking for creatives and readers to help create content.**
- **Cleaning/Maintenance:**
 - Decision needed on snow removal.
 - Discussion on Maintenance position needed.
- **Garden Project Updates:** Excavation of paths and repaving scheduled to begin next week.
- **Friends update:**
 - Met 10/4 for Annual Meeting
 - Approved giving the library \$15,000 for new flooring downstairs.
 - Windows updated again. One last visit expected for issue in apartment
 - Apartment lock in the middle of being changed.

- Electric car charging station in progress. Hose wraps to be installed following charging installation.
- Small perennial garden patches planted beside benches in front by the Kempfs.
- Totem Pole came down into basement for winter restoration – Andree to begin Monday.
- Wooden pumpkins distributed around property.
- Christmas tree came up to lurk in back hall.

To do and to discuss:

- **Building/Grounds Activity:**
 - Memorial tree plaque in front is loose.
 - Enjems Floor Samples are here. Mark will call Linda Friday to schedule for March.
 - Thinking ahead to water off in fountain...could use an algae treatment first.
 - Thinking ahead to gate, salt, etc.
 - Big news: concrete project begun. Looking for news. Praying for a finish in 2022. Garden excavation next week.
- **Grant/Funding Update:**
 - ADK League Club Fund – Received check for \$1500 on October 5 to restore totem pole.
 - Cloudsplitter matching funds –check arrived for \$10,000 from Cloudsplitter.
 - **Construction Grant for 2022** – Submitted.
 - **Construction Grant for 2021** – Approved in 2021. Check #1 should be received by November 2022.
 - NYSCA applied for program support prior to deadline. Fingers crossed.

Trustee Training Update: Beginning January 1, 2023, each trustee, elected or appointed, of a public library, association library or Indian Library will be required to complete a minimum of two hours of trustee education annually. The most accessible will be to attend Trustee Handbook Training Sessions. Schedule to be shared prior to start of 2023.