

Director's Report November, 10 2022

October 2022 Statistics (Gray is stats for 2021)

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|--------------------------------|------|---|--------|
| • New users: 10 | 9 | • Overdrive E-Books: 154 | 157 |
| • Computer users: 104 | 40 | • Hoopla: 72 - \$140.94 | 57 |
| • Wireless: 99 | 244 | • Monthly circulation: 1593 | 1693 |
| • Website Page Views: 1188 | 1249 | • Holds entered: 180 | 194 |
| • Online Renewal: 10 | 30 | • Holds received: 159 | 147 |
| • Circulation: 957 | 1115 | • Items added: 86 | 61 |
| • Sent in for Holds: 250 | 212 | • Items discarded: 308 | 68 |
| • Overdrive E-Audio Circ.: 153 | 94 | • Print/non-electronic collection: 20,237 | |
| • Overdrive magazines: 7 | 8 | | 20,014 |

What happened here?

<u>Date</u>	<u>Program</u>	<u>Attendance</u>
10/14	Toddler Time	9
10/14	Story Time	8
10/18	Hammer Dulcimer Concert/Demo	19
10/20	Linking Lives	12
10/21	Toddler Time	8
10/21	Story Time	8
10/21&22	Grab N' Go Halloween	57 bags
10/24	Book Group	6
10/27	Linking Lives	14
10/28	Toddler Time	9
10/28	Story Time	6
10/28	Herk Co. Office for the Aging public hearing	7
10/31	Trick-or Treat	89 bags 140 people
11/1	Friends Meet	8
11/2	Craft Night Snowman from Socks	15
11/3	Galen – Women in Jazz – Zoom	6
11/4	Toddler Time	6
11/4	Story Time	6
11/7	Help w/Medicare, Will Basile	3
11/8	Help w/Medicare, Will Basile	—
11/9	Craft Night Pom Pom Ornament	—

Upcoming

<u>Date</u>	<u>Program</u>	
Thurs 11/10	Board Meeting	5:30 pm
Fri 11/11	Veterans Day	Closed
Tues 11/15	Sound Healing	5:30 pm
Wed 11/16	Medicare Session – Will Basile	2:00 pm
Wed 11/16	Craft Night: Holiday Crackers	5 pm
Thurs 11/17	Gratitude Program	5:30 pm
Fri 11/18	Rome Art Association Reception	5 pm
Tues 11/22	Friends Decorate for Holidays	10 am
Wed 11/23	Close at 4 pm	
Thurs 11/24	Thanksgiving	Closed
Fri & Sat 11/25 -26	Book mart and Grab N' Go	All Day
Mon 11/28	Book Group	6:30 pm
Tues 12/6	Friends Meet	10 am
Tues 12/6	Office for Aging/National Guard Preparedness	1 pm
Wed 12/7	Craft Night Straw Wreath	5 pm

Exhibits

- Mid November-December: Rome Art Association
- March-April – Poetry & Art (Theme: Seasons)

What got done/What we've been doing:

- **Noreen Ferland send-off a success. Many thank you notes from Noreen.**
- **Two new library employees started in October.**
 - Sarah Bolton: Monday 10-2, Tuesday 4-7, Wednesday 4-7, Friday 10-4
 - Chris Widay: Thursday 4-7, Saturday 10-2
- **Planning:** Winter/Spring Schedules, Wishlist, Grab N' Go, Poetry & Art, Bookmark, 2023/2024 exhibit schedule
- **Creative Bug service is live 10/15.**
- **Poetry & Art** guidelines are ready after I hear from one more of the judges: **Theme is SEASONS**
- **Dial-A-Story is live.** Looking for creatives and readers to help create content. Linda recorded 4 Thanksgiving themed poems, and recorded a new greeting and menu. To publicize next week.
- **Going to print bookmarks/postcards for Creative Bug and Dial a Story.**
- **Large non-fiction weeding. Mystery weeding next. Then Children's.**
- **Cleaning/Maintenance: Discussion on Maintenance position needed.**

- **Garden Project Updates:** Excavation of paths and repaving begun
- **Friends update:**
 - Met 11/1
 - Planning Holiday Book Mart, assisting with grab n' go assembly, assisting with Used Book Room organization
- **Building and Grounds**
 - Elevator serviced 11/5
 - Scheduling fireplace servicing
 - Apartment lock in the middle of being changed
 - Electric car charging station in progress. Waiting for Verizon vs. AT&T component
 - Fountain turned off and cleaned
 - Brand new look for food pantry in vestibule! Volunteer effort!
 - The small tent came down (wind)
 - Electric car charging stations ready after AT&T equipment replaced with Verizon equipment. Wired to generator. Will work in power outage.

To do and to discuss:

- **Building/Grounds Activity:**
 - Memorial tree plaque in front is loose.
 - Floor installation scheduled for 3/14-3/24. Coordinating the efforts has begun. Need discussion – receiving strategy assistance from Rob Sporing at Mid York.
 - Still thinking ahead to gate, salt, etc.
 - Big news: concrete project begun. Still praying for a finish in 2022. Garden excavation ongoing for a month now. Need fill in cracks between parking lot and new sidewalk. Need steps.
 - Butch Hartsig to seek quote for handicapped door for entry to library.
- **Grant/Funding Update:**
 - NYSCA applied for program support prior to deadline. Fingers crossed.
 - Applying to CNY Arts for Poetry & Art Project in early December