Director’s Report December 8, 2022

November 2022 Statistics

- New users: 11
- Computer users: 89
- Wireless: 25
- Website Page Views: 1120
- Online Renewal: 18
- Circulation: 902
- Sent in for Holds: 271
- Overdrive E-Audio Circ.: 167
- Overdrive magazines: 15
- Overdrive E-Books: 130
- Hoopla: 80 $147.39
- Monthly circulation: 1565
- Holds entered: 120
- Holds received: 107
- Items added: 53
- Items discarded: 571
- Print/non-electronic collection: 19,719
- Stories in the Cloud: 23 calls

What happened here?

<table>
<thead>
<tr>
<th>Date</th>
<th>Program</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/15</td>
<td>Sound Healing</td>
<td>17</td>
</tr>
<tr>
<td>11/16</td>
<td>Medicare Session – Will Basile</td>
<td>4</td>
</tr>
<tr>
<td>11/16</td>
<td>Craft Night: Holiday Crackers</td>
<td>14</td>
</tr>
<tr>
<td>11/17</td>
<td>Gratitude Program</td>
<td>2</td>
</tr>
<tr>
<td>11/18</td>
<td>Rome Art Association Reception</td>
<td>10</td>
</tr>
<tr>
<td>11/22</td>
<td>Friends Decorate for Holidays</td>
<td>8</td>
</tr>
<tr>
<td>11/25 -26</td>
<td>Book mart and Grab N’ Go</td>
<td>180 bags/$675 (400)</td>
</tr>
<tr>
<td>11/28</td>
<td>Book Group</td>
<td>6</td>
</tr>
<tr>
<td>11/29</td>
<td>Will Basile Medicare</td>
<td>4</td>
</tr>
<tr>
<td>12/2</td>
<td>Will Basile Medicare</td>
<td>4</td>
</tr>
<tr>
<td>12/6</td>
<td>Friends Meet</td>
<td>___</td>
</tr>
<tr>
<td>12/6</td>
<td>Office for Aging/National Guard Preparedness</td>
<td>rescheduled</td>
</tr>
<tr>
<td>12/7</td>
<td>Craft Night Straw Wreath</td>
<td>___</td>
</tr>
</tbody>
</table>

Upcoming

<table>
<thead>
<tr>
<th>Date</th>
<th>Program</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wed 12/14</td>
<td>Craft Night Gumdop Tree</td>
<td>5 pm</td>
</tr>
<tr>
<td>Thurs 12/15</td>
<td>Make a Solstice Lantern</td>
<td>4 pm</td>
</tr>
<tr>
<td>Fri/Sat 12/16-17</td>
<td>Grab N’ Go</td>
<td>60 winter bags</td>
</tr>
<tr>
<td>Mon 12/19</td>
<td>Senior Gift Assembly</td>
<td>3-5 pm</td>
</tr>
<tr>
<td>Tues 12/20</td>
<td>Senior gift delivery</td>
<td>daytime</td>
</tr>
<tr>
<td>Thurs 12/29</td>
<td>Staff Meeting</td>
<td>3 pm</td>
</tr>
</tbody>
</table>
Exhibits

- Mid November-December: Rome Art Association
- March-April – Poetry & Art (Theme: Seasons)

What got done/What we’ve been doing:

- **New staff orientation.** A success! Welcome to the library team!
- **Newsletter** finished. Emailed 11/30, mailed 12/2.
- **Additional fund appeal mailers sent.**
- **CreativeBug** service is now linked to the website. Promotion sent to paper, etc.
- **Poetry & Art** guidelines are ready – about to be sent to area schools.
- **Wishlist** and tree up and running
- **Dial-A-Story is live.** Looking for creatives and readers to help create content. Added Christmas and winter content….
- **800 book non-fiction weeding done!!!** Mystery weeding next – looking to reduce mystery collection by 15% by mid-January.
- **Maintenance:** 2 resumes received by 12/5 and 2 other enquiries…will contact applicants for follow-up between 12/9 and 12/13.
- **Friends update:**
  - Raised $675 at holiday Book-mart
  - Decorated library for holiday
  - Interested in buying library electric vehicle signage
- **Building and Grounds**
  - fireplace serviced end of November
  - gate up, salt box ready – Reed & Dave & Joe, pumpkins away (Bev, Sarah, Reed)
  - gaps between new sidewalk and lawn filled by hand by Joe and family
  - Electric car charging stations up and running. First customer at end of November.
  - Plowing season started.
  - Furnace broke and repaired twice – 11/29 & 12/5

To do and to discuss:

- **Linda probably travelling mid-February** (may miss meeting)
- **Building/Grounds Activity:**
  - Apartment lock in the middle of being changed.
• Floor installation scheduled for 3/14-3/24. Coordinating the efforts has begun. Need discussion – receiving strategy assistance from Rob Sporing at Mid York, and assorted friends and acquaintances.

• Concrete unfinished in garden, no steps from the sidewalk to parking lot. Construction debris has been removed. Paving resumption as soon as ground unfreezes.

• Butch Hartsig to seek quote for handicapped door for entry to library.

• Seeking quotes for back porch.

• **Grant/Funding Update:**
  - **NYSCA** award will be $40,000 a year for 2023 & for 2024
  - Applied to Penguin Random House for a $1000 grant to fund a library project at Lakeside Terrace.
  - Applying to CNY Arts for Poetry & Art Project by end of week. Deadline 12/16.
  - Waiting for Construction Aid monies from windows/insulation project.