Director’s Report February 9, 2023

January 2023 Statistics

- New users: 14
- Computer users: 96
- Wireless: 78
- Website Page Views: 1240
- Online Renewal: 12
- Circulation: 798
- Sent in for Holds: 302
- Overdrive E-Audio Circ.: 153
- Overdrive magazines: 12
- Overdrive E-Books: 261
- Hoopla: 93 $172.05
- Monthly circulation: 1619
- Holds entered: 205
- Holds received: 180
- Items added: 102
- Items discarded: 285
- Print/non-electronic collection: 19,284
- Stories in the Cloud: 22 calls

What happened here?

<table>
<thead>
<tr>
<th>Date</th>
<th>Program</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/14</td>
<td>Craft Night Gumdrop Tree</td>
<td>9</td>
</tr>
<tr>
<td>1/13&amp;14</td>
<td>MLK Grab N’ Go</td>
<td>43/60 bags</td>
</tr>
<tr>
<td>1/14</td>
<td>SAD Seminar</td>
<td>9</td>
</tr>
<tr>
<td>1/20</td>
<td>Story Time/Toddler Time</td>
<td>3/5</td>
</tr>
<tr>
<td>1/25</td>
<td>Craft: Quilling a Tree</td>
<td>15</td>
</tr>
<tr>
<td>1/27</td>
<td>Story Time/Toddler Time</td>
<td>4/5</td>
</tr>
<tr>
<td>1/28</td>
<td>Poetry &amp; Art Deadline</td>
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<tr>
<td></td>
<td></td>
<td>Poems: 78</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Art: 83</td>
</tr>
<tr>
<td>1/30</td>
<td>Book Group</td>
<td>6</td>
</tr>
<tr>
<td>2/1</td>
<td>Craft: Felt Ball Flowers</td>
<td>19</td>
</tr>
<tr>
<td>2/2</td>
<td>Linking Lives</td>
<td>3 kids/5 adults (8)</td>
</tr>
<tr>
<td>2/3</td>
<td>Story Time/Toddler Time</td>
<td>(below zero temps) 6/0</td>
</tr>
<tr>
<td>2/7</td>
<td>Friends Meeting</td>
<td></td>
</tr>
<tr>
<td>2/8</td>
<td>Craft: Heart String Art</td>
<td></td>
</tr>
<tr>
<td>2/9</td>
<td>Linking Lives</td>
<td></td>
</tr>
</tbody>
</table>

Upcoming

<table>
<thead>
<tr>
<th>Date</th>
<th>Program</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fri 2/10</td>
<td>Story Time/Toddler Time</td>
<td>10:15 am</td>
</tr>
<tr>
<td>Tues 2/14</td>
<td>Baking Contest &amp; Reception</td>
<td>1pm deadline, 5pm reception</td>
</tr>
<tr>
<td>Wed 2/15</td>
<td>Craft Night – Toothpick cactus</td>
<td>5 pm</td>
</tr>
<tr>
<td>Thurs 2/16</td>
<td>Linking Lives</td>
<td>2:15 pm</td>
</tr>
</tbody>
</table>
Thurs 2/16  Babysitting Clinic  5 pm
Fri 2/17  Poetry & Art (Art Judging)  2 pm
Fri&Sat 2/17&2/18  Grab N’ Go – Birds and Bugs  60 bags
Tues 2/21  Annual Report Due  9 am
Wed 2/22  Sexual Harassment Prevention Training  10 am
Wed 2/22  Craft Night – Painting w/Rubber Cement  5 pm
Thurs 2/23  Linking Lives  2:15 pm
Thurs 2/23  Sexual Harassment Prevention Training  5 pm
Mon 2/27  Book Group  6:30 pm
Wed 3/1  Craft Night  Rose Tea Light  5 pm
Thurs 3/2  Poetry and Art Reception and Awards  5:30 pm
Tues 3/7  Friends Meeting  10 am
Tues 3/7  Sexual Harassment Prevention  5 pm
Wed-Fri 3/7-9  Mid York Inventory  All Day
Tues 3/14  FLOOR INSTALLATION BEGINS  Through 3/24

Exhibits
- March-April – Poetry & Art (Theme: Seasons)
- June – Lucille Martinelli
- July – “Local Art”
- August - Mary Murphy and Sisters

What got done/What we’ve been doing:
- Wishlist – ordered all materials, developed a system for 2023 and future of steps. (Thank donor, notify honoree, order materials, book plate…etc)
- Ordered/designed new book plates
- Children’s weeding complete. Adult fiction ongoing.
- Scheduling Spring & Summer Programs. Spring Bookmark by last week of April.
- Linda’s portion of Annual Report complete.
- Linda serving on CNY Arts Grant Panel 2/13.
- Friends update:
  - Stuffing Grab N’ Go Bags for President’s weekend
  - Hosting Poetry and Art Reception & Sweetheart Bake-off.
  - Interested in buying library electric vehicle signage – proposal being discussed 2/7/23
- Building and Grounds
  - Weekly checklist being performed methodically
  - Building updates continue
  - Tough situation with floor installation looming – preparations ongoing
To do and to discuss:

- Building/Grounds Activity (a repeat of last month):
  - Have quote for handicapped door for entry to library from Stanley Company. Seeking quote from electrician, so that both pieces can be added to next round of construction grant
  - Seeking architect and quotes for back porch to be converted to cover the basement door, and for additional shed storage.
  - Contemplating moving front desk, first for floor installation, to be sure new floor goes underneath, and then to possibly move in 2023 or 2024.
  - Discussion about a groundskeeper stemming from maintenance interviews.
  - Discussion about cleaning services; contracted verses staff.
  - Need to schedule installation of new security system by TAS Electronics.

- Grant/Funding Update:
  - **Applied:** NYSCA capital project grant submitted 1/11. Requested $25,000 toward garden paths.
  - **Likely will apply:** Community Foundation has a new Education/Health and Sciences grant application for projects that cost over $2500. I am hoping to find the right thing…(bringing a Red Cross presenter here?). Opened Feb. 1. Due February 28.
  - **LPCA Audience Building Grant** – Both View and the Library **will apply** for $5000 by March 12 to bring Robin Hill Kimmerer to community for community read project.